

**MINUTES OF ROWTON PARISH COUNCIL MEETING
MONDAY 13 MARCH 2017 at 7.30pm**

Present: Councillors Pat Fitton (Chair)
Karen Newbury (Vice-Chair)
Morfudd Salmon
Bob Knight
Paul Shannon
Glenys Harrison

In attendance: Clerk Christine Davies

1. Apologies

Cllr Stuart Parker (Work commitment)

2. Declaration of Interest

None

3. To consider the approval of the minutes of the Ordinary meeting of the Council held on 09 January 2017

On Page 2 re Parish Precept 2017/2018 - the date of the letter from CWaC regarding the Council Tax Reduction Scheme Grant should have read 01/12/16 and not 0/12/16 – date corrected by hand.

Resolved: Minutes approved and signed as a true record by Cllr Pat Fitton.

4. Matters arising not covered elsewhere on the agenda

None.

5. Public Participation

No members of the public in attendance.

6. Highways

Overhanging Hedge – A41

The hedge has been inspected and there has not been any growth at this time. Item to be reviewed again at next meeting.

Cheshire Villages Ward – Initiative on Speeding Traffic

Cllr Paul Shannon to attend first meeting on 17/3/17 with other Councillors from the Villages Ward to discuss how best to use Police resources to reduce speeding, particularly of HGV's, within the Ward.

7. Village Green

Resolved: Clerk requested to contact CWaC to ascertain when the Green is due to be cut.

Upkeep of Village Green It was suggested that volunteers could be asked to help out via a newsletter (see item 15). Cllr Salmon commented that the shrubs around the Memorial Stone would in time need to be pruned as they would obscure the road signs to Greenfields Lane and Claypits Lane.

8. Local Policing

Invitation from Cheshire Constabulary to attend meeting on Monday 20 March at Mickle Trafford Police Station regarding Operation Shield, beat management in rural villages and speed enforcement within Chester Villages Ward. Cllr Pat Fitton anticipated her attendance and would confirm via email to Clerk. Cllr Fitton confirmed that she would attend the local Police Surgery on Friday 17 March at 11.30am outside Village Hall, Waverton.

9. Finance

Payments	Amount	Cheque No
ACC Business Solutions re hosting of website	£72.00	000662
CM Davies Jan Sal £159.99 + £20.44 expenses	£180.43	000663
CM Davies Feb Sal £159.99 + £13.44 expenses	£173.44	000664
Bank Balance as at 3 March 2017	£4191.54	

Confirmation of Payment from Member's Budget Award Scheme £220 paid into Bank Account on 25/01/17 re community funding towards Carols on the Green 2016.

Clerk's Salary Increment Resolved: Clerk's salary to be increased from SP20 to SP21 from 01 April 2017 on the new NALC/SLCC 2017 payscales.

10. Planning

To receive Planning Application decision re : 16/05496/FUL – 28 Croft Close, CH3 7QQ: Demolition of conservatory to side and erection of a two-storey extension to side plus additional window – Approved.

Planning Applications for 2016

Clerk had circulated spreadsheet listing all applications and decisions for 2016 for information purposes.

Re Planning Application 14/05386/FUL received 19/01/15 – Land at the Drift, Moor Lane, Rowton: Construction of new detached dwelling with ancillary detached garage. Clerk confirmed that Application still awaiting decision.

11. Annual Workplan Up-to-date Annual Workplan circulated for information. No additional information to be added.

12. King George V Playing Fields

Christleton Parish Council letter of 11 January 2017 requesting contribution towards upkeep and maintenance was discussed.

Resolved: After much deliberation the Council decided they did not wish to make a contribution and unanimously voted accordingly.

Action: Clerk to notify Christleton Parish Council

13. In Memory of Rosemary Boothroyd

It was decided that a suitable commemoration would be the purchase of an azalea or rhododendron bush for between £25-£30. Rosemary Boothroyd's family were in agreement that a plaque was not necessary. The planting of the bush to take place after Easter either Saturday 22/4 or Saturday 29/4 at 2pm on the Village Green.

Action: Cllr Fitton to purchase bush and to confirm to the Council the date of planting.

14. No Dog Fouling Signage

Resolved: Signage required to be displayed on street lamp post on short Rowton Lane by pond to deter walkers dropping litter waste bags.

Action: Clerk to contact Dog Warden

15. Newsletter

It was agreed that as before the newsletter should be A4 and printed on both sides. Articles for the newsletter to be presented at next meeting by the following:-

Dog Fouling (Cllr G Harrison)

Speed Enforcement Initiative A41 (Cllr P Shannon)

Carols on the Green (Cllr P Fitton)

In memory of Rosemary Boothroyd & upkeep of Village Green (Cllr M Salmon)

Rowton Rainbows (Cllr M Salmon)

Mobile Library (Clerk)

New Councillor Vacancy (Clerk)

Key Information i.e. 101 for non-urgent Police contact, local CWaC councillors contact details etc (Clerk)

16. Schedule of Meetings

The following dates were agreed for the 12 months from July 2017:-

Monday 10 July 2017

Monday 11 September 2017

Monday 13 November 2017

Monday 15 January 2018

Monday 12 March 2018

Monday 14 May 2018

17. Issues for Discussion/Consideration

Cllr Salmon brought the issue of old Rowton Parish Council Files still in the possession of the daughter of the original Clerk, James Salmon, to the attention of the Council. The files date back to 1958. Clerk to bring matter forward for next meeting to clarify how long parish council files need to be legally kept.

18. Correspondence

Glasdon Brochure

Broxap Brochure

Clerks & Councils Direct - March 2017

The Clerk Magazine – March 2017

19. Date of Next Meeting – Monday 15 May 2017

Meeting finished at 9.10pm